

Change of Address Personal Customers

Please note – when filling out this form please use the tab and arrow keys to move between the relevant fields. Ensure you do **not** use the return or enter keys. Please complete in BLOCK CAPITALS.

1. Account details

Account name	<input type="text"/>	Account number	<input type="text"/>
Account holding branch	<input type="text"/>	Sort code	<input type="text"/>

For joint account customers: most joint account customers have told us to accept instructions signed by any one party, in which case only one signature is needed. If joint account holders live at separate addresses, a separate form per account holder is required. If sole accounts are held then a separate form will be needed or this form must be signed by the sole account holder.

2. New address details

This amendment is to take effect immediately **OR** With effect from (DD/MM/YY)

Please amend the address for: All my/our accounts **OR** Just the following accounts (listed below)

Sterling Accounts

Account number	Sort code	Account number	Sort code	Account number	Sort code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Currency Accounts

Account number	Sort code	Account number	Sort code	Account number	Sort code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Credit/currency charge card number(s)

Do you have a mortgage with us? If so, Mortgage numbers

Residential address

Mailing name

Address line 1

Address line 2

Address line 3

Address line 4 OR overseas country

Post code

Is the property a flat? Yes No

Please confirm if you are: A homeowner Renting Living with parents Other

Country of Residence Applies to all parties? Yes No
If no, complete separate form for other party

Please insert your correspondence address if different to your residential address

Correspondence Address

Address line 1

Address line 2

Address line 3

Address line 4 OR overseas country

Post code

3. Contact and personal details – For joint account customers, please complete customer name above relevant boxes

Customer name 1

Are your contact details changing? Yes No

If 'Yes', please ensure you capture all relevant up to date contact details. If any details need to be removed, please type "REMOVE" in the appropriate box.

Home telephone number

Mobile telephone number

Work telephone number

Email address

Country of Tax residency

Tax reference number

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

For joint account customers: Amendments to customer contact details will only be completed if the form is signed by the relevant party.

Customer name 2

Are your contact details changing? Yes No

If 'Yes', please ensure you capture all relevant up to date contact details. If any details need to be removed, please type "REMOVE" in the appropriate box.

Home telephone number

Mobile telephone number

Work telephone number

Email address

Country of Tax residency

Tax reference number

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

4. Confirmation – to be signed in accordance with the bank account mandate/signing instructions.

Customer signature(s)

Name (in full)

Name (in full)

Date (DD/MM/YY)

Date (DD/MM/YY)

For Branch or Relationship Manager use only

In all circumstances please complete the form in full and send on to Account Amendments. Scanned instructions may be sent to: ~ **CSC Amendments (RBSI, Jersey)**.

Where the customer has NatWest credit cards, a photocopy of this form will be sent to: Customer Contact Centre, 2nd Floor, Credit Card Centre, Southend-on-Sea, Depot code 028.

Where the customer has a mortgage the form will be scanned and e-mailed to # IOM Mortgage Unit (RBSI, IOM).

Where the customer only holds Mortgage accounts, this form will be passed to ~ PBB CRM Processing.

Is the customer relationship managed? Yes No

Is the customer moving from a local to international address or vice versa?

I can confirm that I have checked Singleview for Caustic, IBBA and Lynx accounts.

Customer(s) hold accounts on: Caustic IBBA Lynx

I confirm the customer has been identified and the signature matches ISV.

OR

I confirm the customer has been identified. ISV is incomplete. Form NWO50077, Request to apply Customer Signature(s) to Bank Records, has been completed and is attached.

Staff signature

Staff name & ISV printed _____

Location _____

Contact number

Branch Stamp